



NATIONAL FOOTBALL LEAGUE

**AUTHORIZATION FOR PAYROLL DIRECT DEPOSIT**

Direct deposit of your check will begin on the **second full pay period** following receipt of this form.

**Directions:**

- 1) Print your name and department.
- 2) You have the option to elect four separate accounts into which your payroll can be deposited.
- 3) Fill out all requested information below.
- 4) If you elect one or more checking accounts, you must attach a voided check for each one to be used for verification of al bank information.
- 5) If you elect one or more savings accounts you must attach a savings deposit slip for each one.
- 6) If electing to deposit funds into more than one account, flat dollar amounts must be indicated for all other accounts. The remaining balance will be reflected in the remaining account.
- 7) Be sure to sign and date the form.

Name \_\_\_\_\_ Dept. \_\_\_\_\_

Social Security # \_\_\_\_\_ Home Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

- 8) Return the completed form to April Hoo/Payroll Department (14W).

	<b>Bank Name</b>	<b>Account Number</b>	<b>Checking or Savings</b>	<b>Amount to be Deposited</b>
A.				
B.				
C.				
D.				

The following information must be obtained from each bank into which you are authorizing deposits.

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Transit Routing Number

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Account Number to be Used for Electronic Deposit

I hereby authorize the NFL and the bank(s) indicated on the attached to deposit my net pay or part of my net pay into my account automatically each pay day. I also authorize the NFL to initiate, if necessary, debit entries and adjustment for any payroll deposits in error to my account. I understand that it is my responsibility to notify the payroll department in writing on a timely basis should I change banks or bank account numbers. This authority shall remain in effect until I have canceled it in writing.

**If you have any questions, please contact April Hoo (ext. 2046).**